



LITTLEFIELD UNIFIED SCHOOL DISTRICT #9
GOVERNING BOARD WORK SESSION
Administrative Services Site
3490 East Rio Virgin Road
Thursday, June 23, 2022
2:00 P.M.

Mission Statement

The Littlefield Unified School District is committed to excellence. Therefore, we are committed to providing opportunities for all students to learn and develop socially, emotionally, and academically. We are committed to providing resources to our students, parents and teachers in an ongoing effort to help students transition from childhood to adulthood.

1. CALL TO ORDER:

Board President Graham called the meeting to order at 2:00 p.m. There were no members of the public in attendance and no Board Members were absent from the meeting.

2. ROLL CALL:

Sonny Graham, Board President
Susan Burch, Board Secretary
Patricia Schoppmann, Board Member
Michael Fagnan, Board Member
Rena Moerman, Board Member

Darlene McCauley, Superintendent/Principal
Jeremy Clarke, Elementary Principal
Kevin Boyer, Business Manager
Sheree Goessman, District Secretary

DISCUSSION

3. Discussion regarding Capital Budget Long Term Plan and Budget Override.

Darlene McCauley said the Governing Board needs to decide the necessities and priorities verse the wants and desires. Mr. Boyer displayed the capital projects plan from last year and reviewed each item.

Board Member Moerman suggested an architect for the entry way restructure at the schools. Mrs. McCauley said staff is looking into a buzzer system at both the elementary and high school. There is currently a single point of entry at both schools. Board Member Moerman suggested giving the architect the basic idea and they might have another idea. Board Secretary Burch said she thinks we should have a limit on repairs for equipment. Mr. Boyer said one of the things is life of the equipment and how much it will cost to repair. Mr. Boyer advised the new camera systems will be installed the week of July 18th.

Board Member Moerman said she would like to talk about the maintenance of the portable buildings. She noted the stucco is falling off and the insulation is pretty black. She asked if we let these buildings fall apart and go to the facilities board or do they maintain the buildings. Mr. Boyer said a former maintenance person use to water the building instead of the grass. The sprinkler has been adjusted so it shouldn't water the building anymore. Our maintenance employees are not trained to do stucco and companies he contacted said they are too busy. Mrs. McCauley said it's very tricky working with the school facilities board. They don't intervene until something has completely failed. Mr. Boyer said the school facilities board focuses on student education things.

The Governing Board took a break to look at the stucco issues on the side of one of the buildings. 2:40 p.m.
Reconvene – 2:44 p.m.

Board Member Moerman suggested the records room also needs to be in compliance.

Board President Graham asked about updated the Governing Board Room. Mrs. McCauley asked about re-carpeting the Governing Board Room. Board Member Moerman asked about window tinting for the Governing Board Room.

Mr. Boyer advised the last payment for the 2009 bond will be July 2023. We can do a bond election for a bigger capital project for our schools for the next election, not this year. Board Member Moerman said she thinks the district needs an administration building. She noted the current modular buildings were never intended to be permanent. She said they may possible need a Middle School building, which is something the School Facilities Board might help with.

Board President Graham asked if staff got in touch with BLM regarding the land adjacent to the high school. Mr. Boyer said yes. He said they told him once we receive a patent to land from BLM we have 3 years to do something on the land.

Board Secretary Burch said she doesn't think a bond would pass with the way the economy is. Board Member Moerman said if you start with a process you have a better chance. Board Secretary Burch asked the difference between a bond and JTED. Board Member Moerman said the JTED is vocational. Mrs. McCauley noted overrides and bonds do not do very well in Mohave County. Board Member Moerman said she thinks part of that is education. Board Member Fagnan asked if staff could work up a price that is presented to the Governing Board. He said by then the Governing Board will have a better idea of where the economy is. Board Member Moerman suggested Mr. Boyer contact Naylor Wentworth Architects about the projects. Mr. Boyer asked if the Governing Board wants him to go to bid. Board Member Moerman suggested placing something like that on the agenda for the board to approve. Board President Graham said he wants everything detailed with what they want with a rough estimate cost. It was suggested furnishings, admin. Office, Governing Board Room, Superintendent Office, white board, landscaping, and permitting all be included in the cost estimate.

Board Member Graham said he would like to see the football stadium built up with



bleachers. Mr. Boyer noted they would need to relocate the baseball field to another location. He said there is not enough land to put a baseball field somewhere else. Board Member Moerman said they may need to request some land from BLM.

4. Review and discussion regarding the budget for the FY 2022/2023 School Year.

Mr. Boyer reviewed the estimated of student enrollment, state budget, and proposed district budget. Board Secretary Burch asked if all the departments are given so much money for luncheons. Mr. Boyer said there are no public funds used for departmental events. He noted it is usually a potluck or donations. The end of the year banquet is done from a donation from our old insurance company.

Board Secretary Burch said she’s talked to a few people and feels it’s in our best interest to have a letter from the Superintendent regarding the safety of the schools. Mrs. McCauley said she intends to include something in her July letter to parents and staff that affirms our commitment to safety and will also include school safety information in our parent nights at the beginning of the school year. Board Member Moerman said we have a protocol. Recently, when the schools went into lockdown due to a law enforcement incident where they had to use their firearms, the schools completed the lockdown perfectly and students and staff remained safe. She added that maybe we just needed to hear our protocol again as a reminder and suggested that it be presented at a board meeting.

Mr. Boyer advised the average teacher salary is increasing 6%. Board Secretary Burch asked if the Food Service Department has done their bid yet. Mr. Boyer said no.

Board Member Moerman asked if we are looking at purchasing a bus. Mr. Boyer said he is applying for a grant and using a portion of the ESSER III Funds.

ADJOURNMENT

Board President Graham adjourned the meeting at 4:16 p.m.

Sonny Graham, Board President

Darlene McCauley, Superintendent

Respectfully Submitted by:

Sheree Goessman, District Secretary